

# Computer Controls AG & Group

[www.ccontrols.ch](http://www.ccontrols.ch) | [www.ccontrols.net](http://www.ccontrols.net) | [www.ccontrols.shop](http://www.ccontrols.shop)

## Right To Be Forgotten Request – Form

24 May 2018 | CH – 8112 Otelfingen



[Your full address]

[Phone number]

[E-Mail]

[The date]

Computer Controls AG  
Data Protection Officer  
Industriestrasse 53  
8112 Otelfingen  
Switzerland

To the Data Protection Officer,

### Right to be Forgotten Request

[Your full name and address and any other details to help identify you and the information you want.]

I would like to have my personal data removed from all Computer Controls businesses systems which I am entitled to under the GDPR.

I acknowledge that my request will be dealt with as quickly as possible, but may take up to 30 days to be processed. I also acknowledge that some information may be required by law and may not be able to be removed (business records pertaining to orders, for example).

If you need any more information from me please let me know as soon as possible.

Yours faithfully,

[Signature]

[Full Name]

[Date dd.mm.yyyy] [City]